

# Gifted Learner Identification of Needs Process

This process is ongoing and will be available to any student at any time during the year.



1. Teacher, Specialist, ELL staff, parent, or community member will complete a gifted learner form for identification of needs.
2. Submit the completed gifted learner form to the Elementary TAG Teacher.
3. TAG teacher will coordinate any of the following that needs to be done to gather data:
  - a. Non-discriminatory testing (with an interpreter if needed).
  - b. Parent, teacher, or community member interview(s).
  - c. Analysis of test scores in comparison to local norms and peer groups.
  - d. Analysis of checklists.
  - e. Gather classroom evidence from teachers, specialist(s), and ELL staff.
4. The TAG teacher will consult with the referral team (which may include but is not limited to the classroom teacher, specialist(s), ELL teacher, principal) to review the gifted learner form and the data collected.
5. The referral team will make a recommendation of one or more of the following:
  - Recommend the student needs Tier I TAG services: extension(s) in the classroom.
  - Recommend the student needs Tier II TAG services: pull together classes with a TAG teacher.
  - Recommend the student needs Tier III services: Odyssey-Magellan Charter School.
  - Request more information or suggest the student be further observed.
6. The TAG teacher will inform staff and families of the recommendations, add the student to grade level lists for documentation, record identification of needs into district database, and submit a copy of the letter into the student's file.
7. The TAG teacher will mail a parent notification letter along with a copy of the TAG Parent Brochure.